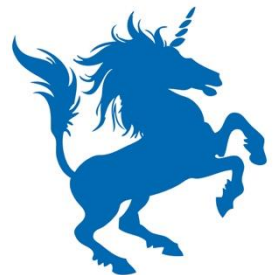
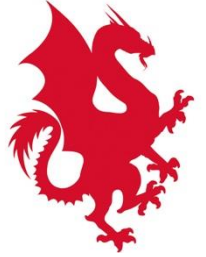


Personal Electronic Devices Policy

2025



PCLC Position Statement

All PCLC schools have an approach that is based on the following key principles:

- Our unconditional positive regard ensures that every young person is highly valued and expected to achieve their potential;
- every young person has the right to be successful and has ability to achieve, no matter what their socio-economic background;
- there is no limit to achievement – intelligence can be developed;
- each student must know what to do in order to improve and how to do it, high expectations
- on their own are not enough;
- consistency of experience is fundamental; each school is a team and consistency makes us
- greater than the sum of our parts;
- employment opportunities in PCLC schools should allow all colleagues to inspire a love for learning; not simply process and record what we find.

By ensuring all of actions and decisions adhere to these principles our community members:

- are highly valued and expected to achieve their full potential, no matter what their
- socio-economic background;
- benefit from an inclusive ethos, excellent teaching and a broad and balanced
- curriculum underpinned by strong leadership, in a local school;
- are supported and encouraged to lead healthy and active lives making sensible choices,
- whilst respecting the views and attitudes of others.

Rationale

Educational research identifies a clear correlation between a young person's development and their use of electronic devices*.

Excessive screen time and unregulated use of such devices by children and adolescents can lead to potential negative impacts on physical and mental health, like sedentary behaviour, disrupted sleep, cyberbullying, and increased stress and anxiety. In addition, there is strong evidence that uncontrolled use during school hours could lead to distractions, hampering the learning process and academic performance.

After careful review and consultation, our aim is to limit the use of personal electronic devices in school. We aim to balance the benefits of connectivity and safety with the need to reduce the potential adverse effects. The goal is to minimise unnecessary and potentially harmful screen exposure while ensuring children can communicate with their parents or guardians during their commute to and from school.

As of September 1st 2023, use of electronic devices, in particular Mobile Phones will be limited to only the home-school journey.

From April 22nd, 2025 Students will be required to place their Mobile Phone and other devices (e.g. Smart watch and headphones) into a Yondr pouch.

*Electronic Devices includes but is not limited to Mobile Phones, Smart watches, Handheld entertainment systems (eg: games consoles) and Portable internet devices, e.g. tablets, iPads

Legal Framework

This policy has due regard to all relevant legislation and statutory guidance including, but not limited to, the following:

- DfE Current 'Keeping children safe in education' guidance
- DfE Current 'Searching, screening and confiscation' guidance
- The Data Protection Act 2018
- The UK General Data Protection Regulation (UK GDPR)
- The Voyeurism (Offences) Act 2019

Ownership and responsibility

Students are responsible for their own belongings. The school accepts no responsibility for replacing property that is lost, stolen or damaged either at school or travelling to and from school.

Students are responsible for replacing lost or damaged school property, including electronic devices.

Every student is assigned a personal Yondr Pouch. It is each student's responsibility to bring their Pouch with them to school every day and keep it in good working condition.

Personal electronic devices

Personal electronic devices include, but are not limited to the following items:

- Mobile phones
- Smart devices such as watches
- Handheld entertainment systems, e.g. games consoles, mp3 players
- Portable internet devices, e.g. tablets, iPads

Expectations

Between the hours of 08:00 and 15:15, personal electronic devices (Mobile phone, Smart watches etc) will always be switched off and stored in their personal Yondr pouch. Pouches must be kept either in students' lockers or in their bags until 15:15 or until the student has left the premises*.

At the start of the day

- 1) Students will open their pouch at a centrally located unlocking station

When entering the building:

- 2) Turn their phone off
- 3) Place their phone (and if applicable other devices) inside the Pouch and secure it in front of a member of staff
- 4) Store it in their bag for the day

At the end of the day

Students will:

- 1) Open their Pouch
- 2) Remove their phone
- 3) Close their Pouch (important to stop the pin bending in the bag)
- 4) Keep in their school bag overnight.

If headphones are required for lessons such as Computer Science or Media, they must be wired and kept out of sight until students are directed by the teachers to use them. If students bring wireless devices, such as air pods, to school, they are also to be stored in the Yondr pouch.

Late Starters or Early Leavers

Students arriving late or leaving early will pouch/unpouch their phones at **Student Services**

* school premises are shown in Figure 1

Spot checks

Should the situation arise, students are required to comply with any request to check their mobile phone during an investigation, including unlocking the phone to facilitate a check of contents. All spot checks will be conducted in line with the school's Behaviour Policy.

Violations

Phone seen during School

If a student is found in possession of a phone outside a Yondr pouch, the phone will be confiscated, and a same day **60 Minute** after school detention will be issued in the first instance.

A second instance will result in a phone call from a senior leader and a same day **90 Minute** after school detention will be issued.

A third instance will result in a parental meeting and the student being required to hand their device in a length of time to be agreed upon by the Principal or Vice Principals.

Forgotten Pouch

If a student forgets their Pouch, **their phone will be collected, and the office will call home to remind the parent of the policy.** The phone will be returned to the student at dismissal.

Students will receive a -1 behaviour point for not having their pouch, 3 of these will trigger a 30 minute after school detention.

If a student consistently forgets their Pouch, it is considered Lost.
Refer to the Lost Pouch policy above.

Unlocking Stations

If a student is found in possession of a Yondr unlocking station, or a similar strength magnet used to unlock the pouches, this will be considered a serious offence and could lead to a suspension.

Accidental Damage

Notify the school immediately explaining what happened. If any damage is spotted at a pouch check it will be considered intentional unless the student has raised it previously.

Pouches will be checked to make sure they have not been damaged

Pouch Damage or Lost Pouch

If a student damages or loses their Pouch, we will collect the phone and call home for a **Parent Pickup** and an internal isolation / SLT Zone will be set

AND £15 fee for a replacement Pouch.

Examples of damage:

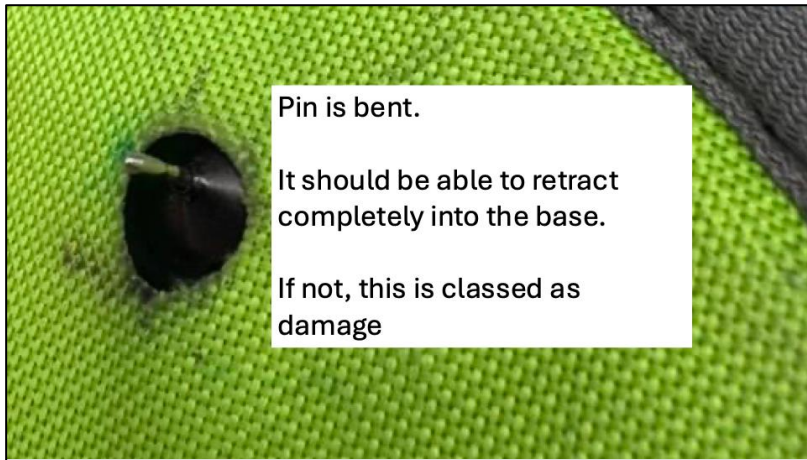
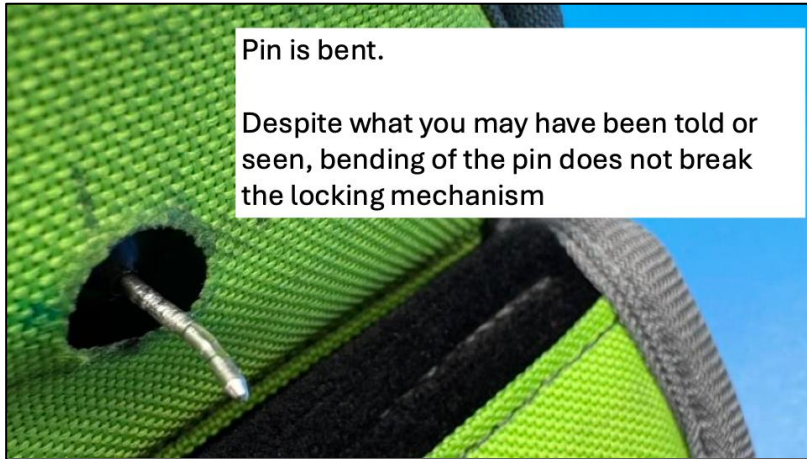
- Ripped fabric

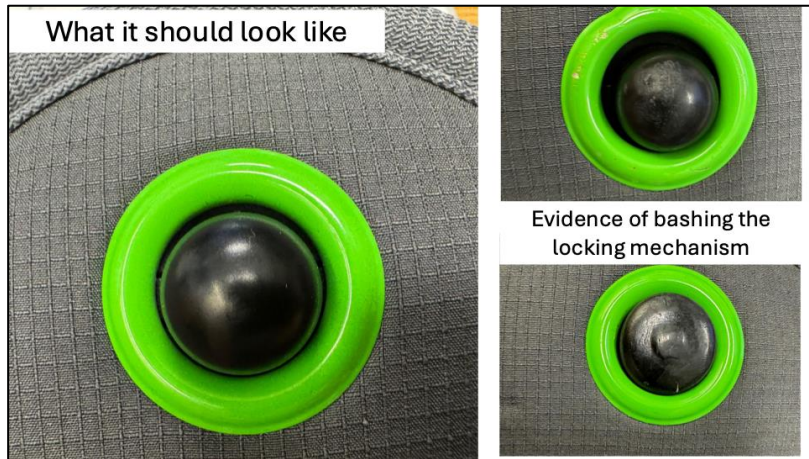
- Cut
- Torn
- Bent/cut pin
- Signs of force to black button on flap
- Damage to the black ball
- Pouch opens without unlocking station

Failure to hand over a phone or any other electronic device when requested to do so by any member of staff will result in an escalation in sanction.

Examples of damage:







Policy review

This policy is reviewed annually.

Policy was reviewed and approved by the LGB board on the 30th September 2025.

Any changes to this policy will be communicated to members of staff, students and parents.

School Premises



Updates:

Dec 2023 – School Premises outline updated to remove the bike sheds

Sept 2024 – Clarification of action for persistent offenders

March 2025 – Inclusion of the Yondr pouches and revision of sanctions

September 2025 – Review of process at the start of the school day