



2nd February 2024

Dear parents/carers

Re: Ski trip passport collection

We are two weeks away from leaving for the ski trip. Very exciting!

We now need to collect in Passports and in exchange for this, I will distribute the tour hoodies. Please send in the passport **with the GHIC card sellotaped to the back** and place the passport in an envelope with the following information on it:-

- **For the attention of Mr Chadwick**
- **Ski Trip 2024**
- **Student name**

Once they hand it to me, I will give them the hoodie and I will keep the passports securely locked away. If you do not trust your young person to bring it to me then please drop off the envelope at reception and I will issue hoodies once I have the passport.

Finally, a reminder of our travel details:-

Sunday 18th Feb – Meet at Stansted Airport drop off 4.45am to check in at 5.00am

Saturday 24th Feb – Pick up at Stansted around 6.00pm.

More information will follow but if you have any questions, don't hesitate to email or call me d.chadwick@passmoresacademy.com

Best wishes

David Chadwick
Vice Principal
Passmores Academy