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28th September 2023

Dear Parent/Carer,

As part of the Year 11 course we will be looking at urban geography and changes within towns and cities. Students are required to complete fieldwork on this topic, which will be examined on Paper 3 of their final exams. Therefore, we have organised a local visit to Harlow Town Centre on Wednesday 11th October 2023. Students will be off timetable for periods 1-3 and will need to catch up on any work missed in other lessons.

Students will not come into school. Instead we will meet at the Playhouse in the town at 9.15 am, and then we will attend a presentation by David Sellings from Harlow Council to give an overview of our coursework investigation and provide secondary data, before conducting our surveys and leaving to return to school with their teachers at 1.pm. Students will need to bring a packed lunch and water for the day or money to buy lunch at the town. The trip will go ahead regardless of the weather, so students should dress appropriately for rain or sunshine. **Uniform is required** and we will be walking back to school for period 4. Finally, all students **must** have a pen and pencil to complete the work.

There is no cost for this school trip. We remind all students that following instructions and good behaviour is paramount, and that students represent Passmores Academy as they go about their fieldwork. Anyone unable to behave as expected will be returned to normal lessons at school.

Please do not hesitate to contact me if you have any queries, or if you would like further information.

Yours faithfully,

Valerie Neagus Head of Geography

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