



Dear Parents/Carers,

Hopefully, your young person has been shown how to log on to Satchel One but just in case they haven't here is a guide to support them at home.

Logging in to Satchel One

Step 1:

Head over to your web browser (Chrome/Safari/Edge) and type in "satchel one" and click the one that is "Satchel One | Login".

The screenshot shows a Google search for "satchel one". The search bar contains "satchel one" and the search button is visible. Below the search bar are navigation tabs: Log in, Videos, Images, Timetable, Help, Show My Homework, Classes, Attendance, PIN. The search results show "About 30,800,000 results (0.26 seconds)". The first result is "Satchel One" with the URL "https://www.satchelone.com". The result is circled in red, and a red arrow points from the text "click the one that is 'Satchel One | Login'" to this result. Below the main result are several links: "Log in", "Login", "Logging in as a parent", "Search for your school ...", and "More results from satchelone.com".

Step 2:

Once loaded, you should see a box that says “log in with Microsoft 365”. Please click on this and a pop up box should appear.

satchel:one
Together through education

Login [Forgot password?](#)

Staff Parent Student

Passmores Academy

Enter email address or username

Enter password

Log in

Or log in with:

Sign in with Office 365

Sign in with Google

RM Unify Sign in with RM Unify

Need help logging in?

Logging in as a staff member

Enter your school email address and password to access your account

Forgot password?
Reset your password using your school email address.

Email not recognized?
Ensure there are no typos or try a different email address. If you are still unable to reset your password, contact your school administrator who will be able to update your contact details.

SHOW MY HOMEWORK

Microsoft

Sign in

Email, phone, or Skype

No account? [Create one!](#)

[Can't access your account?](#)

Next

Step 3:

Into the email field you need to enter your young person's school email address which is formatted as: 23surnamei@passmoresacademy.com for example, mine would be 23moloneym@passmoresacademy.com.

Then click 'Next'.

Step 4:

The password asked for at this stage is Pa followed by your young person's date of birth in a six-figure format. For example, if I were born on the 23rd of July 2012 my password would be "Pa230712".

Passmores Academy

Sign in with your organizational account

Sign in

Now click "sign in" and this should then return you to Satchel One and log you in. You may be presented with a screen to "stay signed in" either option will log you in still but "yes" will save your credentials for next time.

I hope you found this useful.

Regards,



Mr M Moloney

Head of Computer Science

Passmores Academy