



Passmores
ACADEMY

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Masella Ski Trip February 2024
URGENT!
Copies of passports needed!

Dear Parents/carers

As matter of urgency we need you to provide us with details of your young person's passport so that we can complete an advanced passenger information form for our ski trip in February. I know this is well in advance but our airline, Ryan Air needs this information within the next two weeks. With this in mind, please could you do one of the following by next **Friday the 22nd please:-**

1. Send in the passport with your young person and ask them to go to the **DataTeam office** to get it photocopied
2. Photocopy the passport and send in the copy to the DataTeam office
3. Take a photo of the passport and email this in to myself
d.chadwick@passmoresacademy.com

We get charged for every change on the document we submit, so it is vital that we ensure names, dates and expiry dates are all exactly as they should be from the start. Please can you ensure that the expiry date is **after** the 24th of July 2024.

Our flights with Ryan Air are as follows:-

- Depart Sunday the 18 February, FR8214 at 7.35am
- Arrive back, Saturday the 24 February, FR9015 at 5.10pm

If there are any issues, or if you need to discuss anything, please do not hesitate to contact me d.chadwick@passmoresacademy.com or call the school 01279 770800.

Best wishes

David Chadwick, Vice Principal, Party Leader.

