



CEO: Vic Goddard

Tracyes Road

Harlow

Essex

CM18 6JH

T: (01279) 770800

E: pclc@passmoresacademy.com

5th January 2026

Dear Parents/Carers,

With the potential for more snow over the coming days, I am writing to clarify our approach across PCLC schools should weather conditions become challenging.

As a trust, we believe we have a strong duty to remain open wherever it is safe to do so. Being open supports children and young people's learning and wellbeing and also helps families to continue with work and other essential commitments. For this reason, schools will only close if it is completely unsafe to operate.

In the event of staff absences or disruption caused by the weather, we may need to adapt our usual arrangements for the day. This could include changes to learning intentions, activities or how groups are organised. While learning may look a little different, our focus will always be on keeping pupils safe, supervised and supported.

We recognise that parents/carers are best placed to decide whether it is safe for their child to travel to and from school in snowy or icy conditions. At the same time, we would like to remind families that being in school is important for all children; not only for learning, but also for routine, relationships and wellbeing, and we encourage attendance wherever it is safe to do so.

If a school is required to close, parents/carers will be informed as early as possible through the usual communication channels.

Thank you for your continued support and understanding. We value the partnership we have with our parents/carers and appreciate the trust you place in us to make careful, balanced decisions in the best interests of your children.

Yours sincerely

Vic Goddard

CEO, Passmores Co-operative Learning Community

