



15<sup>th</sup> April 2026

Dear Parent/Carer,

Over the past four half-terms, tutors have been closely monitoring students' progress with the *Passport to Prom* challenges. Each half-term, students were expected to complete 40 challenges, resulting in a total of 160 challenges across the academic year. You can review the full list of challenges in the *Passport to Prom* documents attached.

We would like to congratulate the many students who have successfully completed the 160-challenge requirement and will therefore receive their ticket to Prom. We are proud of the commitment and effort shown by these students.

For those students who have not yet fully met this requirement, there is still an opportunity to attend Prom. These students will now need to complete a minimum number of booster sessions in order to secure their ticket. Tutors have issued students with an individual letter detailing the exact number of sessions required, along with a log sheet to help them track their attendance. A copy of this student letter is attached for your reference.

In the coming weeks, tutors will continue to keep you informed about your child's progress towards meeting the requirements for Prom attendance.

If you have any questions or would like further clarification, please contact your child's tutor in the first instance. Alternatively, you are very welcome to contact me directly. We are committed to supporting all students to meet expectations and hope to celebrate their achievements together at the Prom.

As excitement builds as we approach the Year 11 Prom, I have included below some key information regarding the event.

Yours sincerely,

Daniel Shine

**Assistant Principal**

## **Year 11 Prom – key information**

**Date:** Thursday 25th June

**Location:** Bury Lodge, Bury Lodge Lane, Stansted, CM24 8QE

**Timings:** To begin the evening in style, we would like all students attending the Prom to arrive at Passmores Academy by 6:30pm for a final whole-year group photo. Students will then make their own way to Bury Lodge, departing from Passmores at 7:00pm, and should arrive at the venue for 7:30pm. On arrival, bags and coats will be checked by security. Please ensure transport is arranged for collection from Bury Lodge at 10:45pm, as the event will conclude at 11:00pm.

### **Please note the following important points:**

- The event is strictly alcohol-free. Only soft drinks will be available to purchase from the bar.
- Any student found with alcohol or suspected of being under the influence will be refused entry.
- The venue operates under strict licensing laws and reserves the right to refuse admission.
- Food will not be provided, and the venue is cashless, so students should bring a card or other suitable payment method for drinks.

**Passport to prom requirements:** The final deadline to complete any Passport to Prom requirements is Friday 19<sup>th</sup> June. Unfortunately, students who do not meet this deadline will not be eligible for a Prom ticket, and only those with a valid ticket will be permitted entry on the night.