



May 2025

**RE: LOCKER RENTAL**

Lockers are available for £5 per person via Arbor, per academic year, regardless of whether sharing or not. The rental fee is non-refundable. An additional key or replacement key can be obtained at an additional cost of £3 from Student Services.

We would appreciate receiving payments for those students wishing to share a locker at the same time for administration purposes. We encourage those that do share to share with a friend within the same year.

The locker rental will only be renewed upon receipt of payment.

Any changes to lockers MUST go through Student Services i.e. giving away to someone else or swapping with a friend.

**If payment has not been received by Friday 18<sup>th</sup> July 2025, we will assume that you no longer require your locker, and it will be allocated to another student on the waiting list. If you do not wish to renew your locker for the forthcoming academic term, please tick the box below. Please note the locker will not be available for use as of September 2025. Please ensure all belongings are removed from the locker and your key is returned to Student Services by the end of the summer term, Tuesday 22<sup>nd</sup> July 2025.**

Yours faithfully

Miss K Stearn

**Student Services Manager**

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**LOCKER RENTAL SCHEME - Please return to Students Services**

Students are responsible for:

Maintaining their locker

Replacing lost/broken keys at a cost of £3.00 per key

Making payment for the next academic year or returning the key if the locker is no longer required

I agree to the above terms and conditions and confirm the details below are correct:

Name:	Form Group:	Year Group:
Name: (Name of student you wish to share with)	Form Group:	Year Group:
Locker:	Location:	Key Code:

I have paid £5 via Arbor

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I no longer require my locker and do not wish to renew for the forthcoming academic year, I will ensure that I have emptied my locker before the end of the summer term and understand that if I do not the contents will be emptied and disposed of accordingly (please tick).

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