



14<sup>th</sup> July 2025

Dear Parent/Carer,

**Re: 'It's A Knockout' day**

I am thrilled to inform you that your young person has been invited to take part in the annual 'It's A Knockout' day (our giant inflatables day). This means that your young person was in the top 100 achievement points earners, and had zero behaviour points between the 16<sup>th</sup> June and the 11<sup>th</sup> July and has therefore been invited to take part in our annual 'It's A Knockout' Day'.

On Monday 21<sup>st</sup> July all students taking part are permitted to wear sportswear with trainers (no sliders / flip flops). Students will need to bring spare clothes as they will get wet on the inflatables. It is suggested that students do not wear their PE kits for the activities as they may wish to change into it after the event. Please ensure that your young person brings water, a hat and sun cream as it may be hot.

**Year 9 & Year 10**

Students in Year 9 and 10 will attend AM registration before heading to the sports hall. Students will then take part in the inflatable session until 12pm. Students will be given 15 minutes to change if needed. Year 9 will then go straight to lunch and continue their day as normal. Year 10 will go to period 3 and continue their day as normal.

**Year 7 & Year 8**

Students in Year 7 and Year 8 will attend period 1, pastoral curriculum time and break as normal. They will attend period 2 until 11:45am before going to the heart space to have their lunch. At 12.15 they will then go to sport hall and then go to the field to take part in the inflatables until the end of the school day.

Please provide consent on Arbor by Thursday 17th July. Details on how to provide consent can be found on the next page.

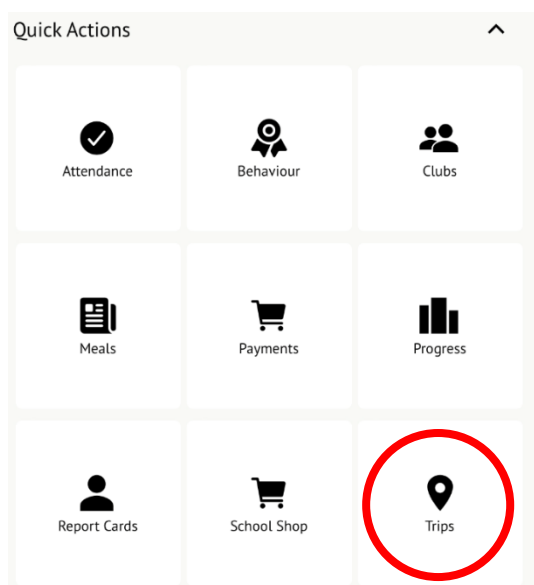
Kind Regards,

Miss Brooking  
Deputy Head of Griffin

## Signing up for a free Trip on the Parent Portal or the Parent App

### On the Parent App (free trip)

To sign up for a trip, click the menu icon at the bottom left of your screen. Select *Trips*.



The Trips main page features three sections - **Upcoming Trips** are any trips the child is currently registered for, **Past Trips** are trips which have taken place and **Trips Open** are any trips that the child can currently be registered for.

Select the trip to reach the **Trip Overview**. Click the green button to sign up for the trip and pay if required.

Sign up Zach for trip
Year 5 Residential to Boggle Hole
Registration Information
<b>Registration status</b> Zach does not have a place on this trip yet. Click 'Sign up for trip' button to register.
Trip Overview
<b>Location</b> Boggle Hole

On the next page, if no payment is required you can sign up by consenting.

✕

### Register Zach for Trip

Trip Price

**Trip price**  
Free

Add Consent

Cancel

Add Consent

### **On the Parent Portal (free trip) [Passmores Academy](#)**

From the main Parent Portal page, click on the Trips field within the Activities section.

Activities	
Zach Allen: Clubs	▶
Zach Allen: Trips	▶

The Trips main page features three sections - Upcoming Trips are any trips the child is currently registered for, Past Trips are trips which have taken place and Trips Open are any trips that the child can currently be registered for.

To start registering a child for a trip, click on the desired trip in the Trips Open section.

#### School Trips

Molly's Upcoming Trips	
No results found	
Trips Open to Molly	
London Zoo	<b>Trip Date(s):</b> 14 Oct 2020, 14:12 - 15 Oct 2020, 14:12 <b>Signup Window:</b> 01 Sep 2020, 14:12 - 13 Oct 2020, 14:12
Garden adventures	<b>Trip Date(s):</b> 25 Nov 2020, 14:48 - 15:48 <b>Signup Window:</b> 01 Sep 2020, 14:48 - 30 Oct 2020, 14:48
Calendar sales	<b>Trip Date(s):</b> 01 Jan 2021, 08:54 - 09:00 <b>Signup Window:</b> 01 Sep 2020, 08:16 - 30 Oct 2020, 08:16
Molly's Past Trips	
No results found	

On the *Trip Overview* page, you can see details relating to the trip. Click on Sign Up to begin the registration process.

A slide over menu will appear where you can add consent (if your school requires this) for the trip by ticking the checkbox and ticking **Add Consent**.

[« Back](#)

## Register Molly for Trip

Trip Price	
Trip price	Free

Previous Payments for This Trip	
Already paid	£0.00

Add Consent	
Consent*	<input type="checkbox"/>

[Cancel](#)[Add consent](#)

Once consents have been confirmed, you will be taken back to the ***Trip Overview*** page. You will now see that the **Status** field will have been updated to confirmed (assuming consent was not refused).

When returning to the ***All Trips*** page, the trip will now be displayed in **Upcoming Trips**, rather than the **Open Trips** section.