



12th December 2025

Dear Parents and Carers,

We are writing to inform you of an important upcoming deadline for all students currently studying GCSE Fine Art, Photography or 3D Design.

As part of their GCSE qualification, students must complete a substantial coursework portfolio which accounts for 60% of their final grade. This work should showcase their skills, creativity, and sustained effort over time and it plays a significant role in determining their overall success in the subject.

The deadline for the completion and submission of all coursework is:

- Week commencing Monday 5th January
- No later than Period 5 on Friday of that week

It is essential that students meet this deadline and ensure their coursework reflects their very best work. Teachers will be providing support and guidance in the lead up to the submission date, and students should already be aware of any outstanding tasks that need completing.

Following the coursework deadline, students will begin their Externally Set Assignment, issued during the first week back after the Christmas break. From that point onwards, all lesson time and independent study will be focused solely on preparing for their final practical exam in April.

Students are welcome to take their coursework home over the Christmas holidays should they wish to use the break to refine or complete any outstanding elements. However, they should ensure that all work is returned to school for lessons at the start of term.

We greatly appreciate your support in encouraging students to remain focused and motivated during this crucial stage of their GCSE journey. If you have any questions regarding your child's progress or coursework completion, please do not hesitate to contact their Art, Photography or Design teacher.

Thank you for your continued support.

Yours sincerely,

Miss Richards

Mrs Harris

Mrs Stonecliffe